



EQUIVALENCY VERIFICATION FORM POLICY

Preamble

In alignment with subsection 33(6) of the New Brunswick Association of Social Workers (NBASW) Act and the applicable By-laws, persons who practise as social work technician or equivalent may apply to become social work technicians during the 12-month period following royal assent. To determine whether their practise is equivalent to a social work technician role, applicants must submit an Equivalency Verification Form as part of the equivalency application process. This policy recognizes that professionals in diverse roles may have experience equivalent to the social work technician Scope of Practice. When completing the Equivalency Verification Form, applicants will provide details of their current work experience for review and evaluation by the NBASW.

Purpose

This policy requires that applicants document their current work experience, demonstrating its alignment with the social work technician Scope of Practice and the required competencies, while ensuring adherence to the profession's core standards and practices.

Equivalency Verification Form Criterion

- Applicants must be currently employed by the employer by whom the form is being submitted.
- The Equivalency Verification Form must be completed by the applicant, detailing their current employment responsibilities that fall within the NBASW's social work technician Scope of Practice.
- Applicants must provide a brief description of their role, including key tasks and responsibilities that relate to the social work technician Scope of Practice.
- The form must indicate whether the applicant has faced any investigations or disciplinary actions due to unprofessional conduct, with a summary and its resolution, if applicable.
- The employer must initial each task that the applicant claims to do in their role and must sign at the bottom to attest to the truthfulness and validity of the information provided in the form.
- The employer must submit the form directly to the NBASW.



Employer Attestation

- Employers are required to initial each task on the Equivalency Verification Form the applicant indicates they perform in their current role.
- Employers must also initial the detailed description of the activities that the applicant performs in their role. This initialing serves as confirmation that the information provided by the applicant is true to the best of the employers' knowledge.
- If the applicant has faced any investigations or actions due to unprofessional conduct, the employer must provide a detailed summary that includes its resolution.
- While the form should ideally be initialed by the applicant's direct supervisor, another representative acquainted with the applicant's role may initial and complete the required sections, if the supervisor is unavailable.
- For any ambiguity or uncertainty, employers are encouraged to liaise with an NBASW representative for clarification.

Authority Provisions

- The NBASW Registrar or an appointed delegate reserves the right to request additional information or initiate further inquiries as deemed necessary to evaluate the applicant's work experience in relation to the professional scope.

Contacts

For inquiries or support regarding this policy or its implementation, kindly contact Shae McCarthy:

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