



UNI STUDENT BURSARY FOR DISTANCE EDUCATION POLICY & PROCEDURES

The UNI Financial Cooperation, in partnership with the NBASW, is pleased to offer a student bursary awarded on an annual basis. Students who are registered as NBASW members and who reside in New Brunswick while studying in an accredited social work program or a recognized social work technician program full time through distance education are eligible to apply for the bursary.

To be eligible to apply for the UNI Student Bursary for Distance Education, the candidate must:

- a. Be a member with the New Brunswick Association of Social Workers.
- b. Be residing in the province of New Brunswick.
- c. Be a full-time student learning through distance education at an accredited social work program or recognized social work technician program.

Procedure

Please submit the following application form to the NBASW office and note that incomplete application forms will not be accepted.

Important dates

Application deadline: October 1st

Target month to forward results to the bursary recipient and all applicants: October

Bursaries available and frequency of fund

There is one \$500 bursary available for NBASW members who reside in New Brunswick while studying in an accredited social work program or a recognized social work technician program full time through distance education. A recipient may be awarded the fund only once.



Administration of the fund

The provincial office is responsible for the following activities in relation to the administration of the fund:

- A notice regarding the bursary will be sent to all members of the NBASW each year. This notice will consist of the Policy and Procedures; the application forms; and the application deadline.
- Once the deadline for applications is passed, the delegate from the provincial office will ensure that copies of all applications are sent to members of the Selection Committee.

The Selection Committee is responsible for the following activities in relation to the administration of the fund:

- Selection Committee members must declare any Conflict of Interest, as defined in the NBASW Conflict of Interest Policy, and as such, take appropriate steps, such as remove themselves of the specific decision. If the committee is unable to make the selection, the provincial office will appoint another committee responsible for the selection on an ad hoc basis.
- The Selection Committee will assess each application and select a recipient.

In the event there are no candidates applying for the UNI Student Bursary for Distance Education, a recipient will be chosen from the pool of student member bursary applications for that registration year. This selection will be at the discretion of the Selection Committee.

If the Selection Committee is unable to make the selection one year, due to conflicts of interest or other reasons, the provincial office will take the appropriate steps to ensure a recipient is selected and the funds are distributed, which may include appointing another committee as the ad hoc selection committee.

Following the selection of the recipient, the provincial office is responsible for the following activities in relation to administration of the fund:

- The NBASW will contact the bursary recipient, request a photo, and transfer the appropriate bursary funds to the recipient. Non-selected applicants will receive a letter from the NBASW office.
- If the nominee decides not to continue their studies, the bursary will be given to the runner-up.
- The NBASW office will make an announcement of the bursary recipients in a Newsletter and/or on social media each year.



For more information, please contact the NBASW office at:

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