



CO-OPERATORS STUDENT BURSARY POLICY & PROCEDURES

The New Brunswick Association of Social Workers (NBASW) is an association that protects the public and promotes excellence in social work practice. The Co-operators home and auto insurance, in partnership with the NBASW, are pleased to offer six student bursaries awarded on an annual basis. This bursary may be accessed by NBASW members who are full-time social work students or full-time students of a recognized social work technician program at the following New Brunswick institutions:

- Université de Moncton
- St. Thomas University (Mi'kmaq and Wolastoqey program)
- St. Thomas University (mainstream programs)
- University of New Brunswick-Saint John
- New Brunswick Community College
- Collège communautaire du Nouveau-Brunswick

To be eligible to apply for Co-operators Student Bursary, the candidate must:

- 1) Be a member of the New Brunswick Association of Social Workers.
- 2) Be a full-time student in an accredited Bachelor or Master of Social Work (BSW/MSW) program or in a recognized social work technician program at one of the following institutions: l'Université de Moncton, the St. Thomas University Mi'kmaq and Wolastoqey program or mainstream program, University of New Brunswick-Saint John, New Brunswick Community College, or Collège communautaire du Nouveau- Brunswick; and
- 3) Not have previously received a Co-operators Student Bursary.

Procedure

Please submit the following application form to the NBASW office and note that incomplete application forms will not be accepted.

Important dates

Application period if you are currently enrolled		
Institution	Application deadline:	Target month to forward results to the bursary recipient and all applicants:
Université de Moncton School of Social Work (BSW/MSW)	January 31 st	February
University of New Brunswick-Saint John BSW Program	January 31 st	February
Mi'kmaq and Wolastoqey BSW program	March 1 st	March
The mainstream St. Thomas University School of Social Work (BSW/MSW)	November 1 st	November
New Brunswick Community College recognized social work technician programs	November 1 st	November
Collège communautaire du Nouveau-Brunswick recognized social work technician programs	November 1 st	November

Bursaries available and frequency of fund

The six bursaries available are:

- One bursary of \$500.00 to an NBASW member enrolled in l'Université de Moncton's School of Social Work (BSW/MSW);
- One bursary of \$500.00 to an NBASW member enrolled in the St. Thomas University's Mi'kmaq and Wolastoqey BSW program;
- One bursary of \$500.00 to an NBASW member enrolled in the mainstream St. Thomas University School of Social Work (BSW/MSW);
- One bursary of \$500.00 to an NBASW member enrolled in the University of New Brunswick-Saint John BSW program; and
- One bursary of \$500.00 to an NBASW member enrolled in a New Brunswick Community College recognized social work technician program; and



- One bursary of \$500.00 to an NBASW member enrolled in a Collège communautaire du Nouveau-Brunswick recognized social work technician program.

Administration of the fund

The provincial office is responsible for the following activities in relation to the administration of the fund:

- A notice regarding the bursary will be sent to all applicable educational institutions in the province of New Brunswick and to all members of the NBASW each year. This notice will consist of the Policy and Procedures; the application form; and the application deadline.
- Once the deadline for applications is passed, the delegate from the provincial office will ensure that copies of all applications are sent to members of the Selection Committee. These will be sent in such a fashion as to protect the confidentiality of the applications. The originals will be kept at the NBASW office.

The Selection Committee is responsible for the following activities in relation to the administration of the fund:

- Selection Committee members must declare any Conflict of Interest, as defined in the NBASW Conflict of Interest Policy and, as such, take appropriate steps, such as remove themselves of the specific decision. If the committee is unable to make the selection, the provincial office will appoint another committee responsible for the selection on an ad hoc basis.
- The Selection Committee will review each application and select a recipient and runner-up.
- The Selection Committee will inform the Executive Director the name of the recipient, including the runner-up of the bursary.

In the event where there are no candidates applying for the Co-operators Student Bursary from an educational institution, that institution will lose the bursary for that school year and a recipient from another applicable educational institution will be chosen. This selection will be at the discretion of the Selection Committee.

If the Selection Committee is unable to make the selection one year, due to conflicts of interest or other reasons, the provincial office will take the appropriate steps to ensure a recipient is selected and the funds are distributed, which may include appointing another committee as the ad hoc selection committee.



Following the selection of the recipient, the provincial office is responsible for the following activities in relation to administration of the fund:

- The NBASW will contact the bursary recipient, request a photo, and transfer the appropriate bursary funds to the recipient.
- Non-selected applicants will receive a letter from the NBASW office.
- If the nominee decides not to continue their studies, the bursary will be given to the runner-up.
- The NBASW office will make an announcement of the bursary recipients in a Newsletter and/or on social media each year.

For more information, please contact the NBASW office at:

P.O. Box 1533, Station A
Fredericton, NB
Phone: 506-459-5595 or toll free: (877) 495-5595
Fax: 506-457-1421
info@nbasw-attsnb.ca
www.nbasw-attsnb.ca

Approved by the Board of Directors
December 6, 2025